



APPLICATION FOR EMPLOYMENT
(AN EQUAL OPPORTUNITY EMPLOYER)

Personal Information

Name: _____ Date: _____

Mailing Address: _____

Email Address: _____

Phone Number: _____ Alternate Phone Number: _____

Emergency Contact (name/phone): _____

Job Interest

Position You Are Applying For: _____

Referral Source: Advertisement Employment Agency Friend Relative Other: _____

Available Days: SUN MON TUES WED THURS FRI SAT

Date Available to Start: _____ Date of VI Residency: _____

Foreign Language that you speak or write fluently: _____

Can you provide documents required to prove that you are eligible to work in the US? Yes No

Are you above the minimum working age of 18? Yes No

(If not you may be required to provide authorization)

Are you available to work? Full Time Part Time Seasonal

Have you ever been fired from or asked to leave a job? Yes No

If yes, please explain:

Have you ever been convicted of a misdemeanor or a felony? Yes No

If yes, please explain:

Education

Starting with your most recent school attended, provide the following information:

School (Include City & State)	Dates Attended	Diploma/Degree/Certification Earned	Graduation Date

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Employment History (List previous employers beginning with the most recent)

Employer: _____ Business Type: _____

Address: _____

Immediate Supervisor: _____ Phone Number: _____

Employed From: ____/____ to ____/____ Full Time Part Time Contract Temporary

Job Title: _____ Salary: _____

Reason for Leaving: _____ Call for Reference: Yes No

Employer: _____ Business Type: _____

Address: _____

Immediate Supervisor: _____ Phone Number: _____

Employed From: ____/____ to ____/____ Full Time Part Time Contract Temporary

Job Title: _____ Salary: _____

Reason for Leaving: _____ Call for Reference: Yes No

Employer: _____ Business Type: _____

Address: _____

Immediate Supervisor: _____ Phone Number: _____

Employed From: ____/____ to ____/____ Full Time Part Time Contract Temporary

Job Title: _____ Salary: _____

Reason for Leaving: _____ Call for Reference: Yes No

If you need additional space, please continue on a separate sheet of paper

Professional References:

To complete our application process and assist Coral World (V.I.), Inc. in your employment search, please list at least three professional references. Professional references include: direct supervisors, indirect supervisors, co-workers and subordinates.

Name	Company and Title	Business Telephone #	Personal Telephone #

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PUBLIC SPEAKING EXPERIENCE

Please describe any previous experience involving public speaking or working in the tourism industry:

Dive Certifications Held

(Certifying organization, type, date – eg. PADI open Water 1995)

Emergency First Responders Certification: Yes No **Expiration Date:** _____

TOTAL # OF LOGGED DIVES _____

AVERAGE # OF DIVES/YEAR _____

DATE/DEPTH OF LAST DIVE _____

Applicant Statement

As an applicant for employment at Coral World (V.I.), Inc, I understand the following:

- ◆ All information is subject to verification.
- ◆ If my application for employment is accepted, the effective date of my employment shall be the time I actually begin work. If I am employed, I agree to comply with and be bound by the safety and health rules and regulations of the company.
- ◆ I understand that if I am hired, I will be required to provide documents as proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.
- ◆ No management official is authorized to make any oral assurance or promise of continued employment.
- ◆ If employed, my employment will be subject to a six-month probationary period.
- ◆ I authorize investigation of all statements contained in this application.
- ◆ I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to:
 - i. cancel further consideration of this application, or
 - ii. immediately discharge me from the employer's service, whenever discovered.

I certify that I have read, fully understand, and accept all terms of the forgoing Applicant Statement. I authorize the investigation of all statements contained in this application.

Applicant Signature: _____ Date: _____

APPLICATION CONSENT FORM TO INVESTIGATE AND DISCLOSE DATA

I, _____, hereby allow Coral World (V.I.), Inc, the right to contact and investigate my former and current employers, and all other pertinent parties, including, but not limited to educational institutions where I enrolled, to fully investigate my background.

I understand that as part of the interview process, since I am applying for the position of _____, Coral World (V.I.), Inc requires all applicants to disclose pertinent data concerning previous work history, police, and military records, and educational activities.

The purpose and procedures used in this investigation has been fully described to me and I completely understand the reasons and potential uses of such investigations. I authorize Coral World (V.I.), Inc to use any and all information acquired to make decisions regarding my employment, which may be disclosed to third parties.

I understand and agree that if any material facts are discovered which differ from those facts stated by me on my employment application, at my interview, or at any time prior to my commencing employment at Coral World (V.I.), Inc. if I am offered a position at Coral World (V.I.), Inc., I will not be offered the job. Furthermore, I understand and agree that if material facts are later discovered which are inconsistent with or differ from facts I furnished before taking this job, I will be disciplined, including immediate discharge without warning.

I understand that I must pay the cost of my police and/or military record. I hereby, indemnify, release and forever discharge and hold Coral World (V.I.), Inc. and its subsidiaries and affiliated companies, agents, and employees, as well as all third parties supplying such information, harmless from any and all claims, demands, judgements, and legal fees arising out of or in connection with this investigation, the results, or any lawful use of the results or disclosure thereto.

Applicant Signature: _____ Date: _____

Applicant Name (Print): _____

Witness Signature: _____ Date: _____

Witness Name (Print): _____