



FOOD AND BEVERAGE ASSOCIATE DESCRIPTION

Job Title: Food and Beverage Associate
FLSA Status: Non-Exempt
Department: Food & Beverage Department
Reports to: Food & Beverage Supervisor

Position Overview:

This employee is responsible for taking orders, ringing them up in the register, preparing the order, and cashing out the customer in a courteous and prompt manner. Maintaining a pleasant demeanor with guests at all times is essential. May also be required to work in the kitchen preparing food, stocking and cleaning.

Principal Duties and Responsibilities (Essential Functions):** (Including but not limited to):

- Have a complete and thorough knowledge of all menu items, ingredients, and preparations.
- Have a complete understanding of the operation of all food service equipment.
- Set up the work station at the beginning of the shift.
- Maintain a clean and safe work area during service – clean as you work.
- Fill orders promptly to keep the line moving.
- Suggest additional items for purchase with the order to upsell.
- Maintain a pleasant rapport with all customers and co-workers.
- Save all personal and casual conversations until after shift.
- Have a general knowledge of Coral World including exhibits and feeding times, etc.
- At shift closing, completely break down and thoroughly clean station.
- Fill out requisition form and restock station.
- Pick up items from the kitchen to restock station.
- Assist others to ensure smooth operation of the restaurant.
- Perform other duties as needed to ensure a smooth operation of the Food & Beverage Department.

Supervisory Responsibility

This position does not have a supervisory role.

Work Environment

This job operates in a park environment.

Position Type and Expected Hours of Work

This can be a full or part time position. Days are scheduled 5 days a week between Sunday - Saturday depending on the needs of the company. During the slow season hours may be reduced to accommodate the needs of the park.